

**COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
FEBRUARY 20, 2020
6:30 PM**

The Coudersport Borough Authority held its regular monthly meeting on Thursday, February 20, 2020 at 6:30 pm at the Coudersport Borough Maintenance Facility.

Chairman Bill Krog called the meeting to order at 6:30 pm and led all present in the Pledge of Allegiance.

ROLL CALL

Present were members Bill Krog, Chris Ianson, Wayne Wentzel, Adam Clinger, and Mark Peet. Also present were Uni-Tec Eng. Pat Ward, Solicitor Stenhach, Manger Beverly Morris, Chief Operator Gareth Gockley, Holly Hyde, Mark Accettulla, AJ Kightlinger, and Rachel Kightlinger.

VISITOR REQUEST AND COMMENTS

AJ Kightlinger was present and asked the Authority if they would help him out with the water bill at 318 East Second Street Coudersport, PA 16915. There was a fire at the residence in July 2019 and they had been doing repairs to the house during the time of the leak. There were 96, 000 gallons used during December and February along with a frozen meter.

It was motioned by Wayne Wentzel, seconded by Mark Peet to give a \$402 discount off the water service. Roll call vote taken: Adam Clinger Yes, Bill Krog Yes, Mark Peet Yes, Chris Ianson Yes, Wayne Wentzel Yes, 5 Yes and 0 No. Motion carried

Mark Accettulla the DEP Sanitarian was present to cover the monitors that were placed in the water sources for the authority last year. Gareth stated they were getting false readings due to the fact that the monitor was placed in a vertical pipe not a horizontal pipe. It was motioned by Adam Clinger, seconded by Wayne Wentzel to leave the monitors in the wells and not use them. Roll call vote taken: Adam Clinger Yes, Bill Krog Yes, Mark Peet Yes, Chris Ianson Yes, Wayne Wentzel Yes, 5 Yes and 0 No. Motion carried

APPROVAL OF MINUTES

It was motioned by Mark Peet, seconded by Chris Ianson to approve the January 16, 2020 minutes as presented. Roll call vote taken: Adam Clinger Yes, Bill Krog Yes, Mark Peet Yes, Chris Ianson Yes, Wayne Wentzel Yes, 5 Yes and 0 No.

MANAGER REPORT

Maple Festival committee and Ness Fest Committee have asked to connect to the hydrant at Third and Main Street for water during the festivals. It was motioned by Adam Clinger, seconded by Chris Ianson to approve the hook up to the hydrant so both festivals will have water. Roll call vote taken: Adam Clinger Yes, Bill Krog Yes, Mark Peet Yes, Chris Ianson Yes, Wayne Wentzel Yes, 5 Yes and 0 No. Motion carried

47 Elk Street has been sold and will need to connect to the water. The manager has given them a little more time due to the weather, but has talked to them about connecting to the water system.

43 Elk Street was purchased in February 2017 and was missed at closing. Manager has sent the owner a letter with the instructions that he would need to connect to the authorities' water system. The owner came into the office and gave letter back and told us he was not connecting to the town water. It was the Authority decisions to have the Solicitor proceed with a letter to the resident at 43 Elk Street Coudersport, PA.

BILLS

There is a bill for the recording secretary in the amount of \$100, \$80 for January 16, 2020 meeting and 2 hour of prep time and a bill for the Scada System in the amount of \$7,342. It was motioned by Mark Peet, seconded by Chris Ianson to pay the bills as presented. Roll call vote taken: Adam Clinger Yes, Bill Krog Yes, Mark Peet Yes, Chris Ianson Yes, Wayne Wentzel Yes, 5 Yes and 0 No.

SOLICITOR REPORT

At the Eulalia Township meeting their Solicitor, Karen Cahilly, asked George Stenhach to have him and the Engineer Uni-Tec do a presentation at their April Meeting.

ENGINEERS REPORT

I. Requisition for Approval:

A. The requisition total is as shown in the Requisition Summary table below.

| Requisition No. 02-20 Summary | | | | | |
|---|------------------------------------|----------------|--------------|------------------------------|-------------------|
| Item Number | Payee Name & Address | Invoice Number | Invoice Date | Purpose Obligation Incurred | Amount to be Paid |
| 1 | Uni-Tec Consulting Engineers, Inc. | 1000044417 | 2/4/2020 | Authority Meeting Attendance | \$ 175.00 |
| TOTAL AMOUNT TO BE REQUISITIONED: | | | | | \$ 175.00 |
| Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding | | | | | |

IT WAS MOTIONED BY CHRIS IANSON, SECONDED BY MARK PEET TO APPROVE REQUISITION 02-20 IN THE AMOUNT OF \$175.00. Roll call vote taken: Adam Clinger Yes, Bill Krog Yes, Mark Peet Yes, Chris Ianson Yes, Wayne Wentzel Yes, 5 Yes and 0 No.

II. DCED CFA Grant Application – Chemical Feeders and Media Replacement

Uni-Tec Project Number 0012-005-020

No change since the December 2019 Meeting. The grant determinations are expected to be announced July of 2020.

The CFA Grant Application has been submitted. The scope of work includes:

1. Replace the dry chemical feeders at the North Plant.
2. Replace the filter media in the two filters at the East Plant.

III. DEP CEP Asset Plan Review

Uni-Tec Project Number 0012-005-020

No change since the December 2019 Meeting

By mutual agreement Bev, Gareth, and I have decided to hold on further work on this item until sometime after the new year. This work is an ongoing effort to generally make changes to improve efficiency and accuracy of operations.

Bev, Gareth, and I will be discussing when and how we may want to continue with this activity.

IV. Water Sales to Gas Drillers – Leak Detection

Uni-Tec Project Number 0012-066-000

Nothing to add this month.

V. Hospital Metering

Uni-Tec Project Number 0012-022-000

Gareth and I met on site at the Hospital connection point. I am working on a meter selection that will work and will also be as economical as possible.

VI. Cleaning North Well No. 1

Uni-Tec Project No. 0012-070-000

Gareth will give an update on this work schedule for spring summer of 2020.

VII. DEP Required Comprehensive Monitoring Plan

Uni-Tec Project No. 0012-119-000

No change since the September 2019 meeting. The plan was prepared and submitted to the DEP. We are waiting to receive comments from the DEP.

VIII. Annual Water Allocation Compliance Report and Annual Chapter 110 Facility Report

I will be assisting Gareth with these reports in March of this year. This work was authorized at the January 2020 Board meeting.

NEW BUSINESS

Gareth would like a metal detector that will be able to detect brass. He was asked by the authority to get some quotes together for the next meeting.

There was a water leak on East Third Street that has been fixed.

ADJOURNMENT

Adjournment at 7:55 PM

Respectfully Submitted by,

Holly Hyde

